



PARTICIPANT CHECKLIST

PLEASE USE THIS CHECKLIST TO ENSURE THAT YOU ARE ON TARGET TO RECEIVE YOUR INCENTIVE PAYMENTS. ITEMS THAT ARE REQUIRED **ANNUALLY** MUST BE COMPLETED BEFORE INCENTIVE PAYMENTS WILL BE DISTRIBUTED FOR THAT YEAR.

TO RECEIVE INCENTIVE PAYMENTS. PARTICIPANTS MUST:

- Annually** complete and submit a *Climate-Smart Grown in SC* Participation Agreement. Agreements will be distributed by email or postal mail
- Annually** attend at least one [1] mandatory technical training coordinated by *Climate-Smart Grown in SC* during each year enrolled
- Annually** provide a copy of the Producer Subsidiary Print Report obtained from your local FSA office when requested by *Climate-Smart* personnel
- Obtain a [Farm Service Agency](#) (FSA) farm number, tract, and field number(s) associated with the enrolled acreage. Once obtained, report that information [here](#)
- Have FSA forms [AD-2047](#) and [AD-1026](#) on file with the FSA
- Implement selected climate-smart practices in accordance with program guidelines within one year of official enrollment in the program and every consecutive year enrolled
- Complete enrollment in the vendor payment system for your coordinating institution (either SC State University or Clemson University)
- Coordinate with program personnel to verify practices and acreage ahead of receiving incentive payments
- Complete all surveys and/or requests for additional information by *Climate-Smart Grown in SC* within the specified timeline(s) provided
- When contacted, coordinate with Climate-Smart personnel to provide baseline soil samples of enrolled acreage*

*All farmers must provide an initial soil sample collected by program personnel. A small group of participants will be asked to voluntarily allow additional research activities on your farm in a separate communication